

BPD-0326-59

January 16, 1959

Copy 4 of 8

25X1A5a1

REF: 1. Contract
2. Contract
3. Contract

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Dear John:

Your unnumbered invoices on the cited contracts have been approved for payment in the amount of \$72,402.25. We have deducted the amount you were overpaid on reference 1 from the amounts paid on references 2 and 3. Our records now show the following totals paid on each contract:

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\$231,250.72
\$ 64,962.03
\$ 53,007.72

We would prefer, John, that you number each invoice consecutively on each contract so that any reference which might be made on an invoice may more easily be identified.

Also, it is preferable that your invoice show the net amount due. For example, if you have been paid for services from July 1st through October 1st and are now invoicing for service charges through November 1st, we would appreciate your deducting the amount received previously to arrive at a net amount due as follows:

Costs from July 1st to November 1st	\$100,000.00
Less: Amounts received thru October 1st	82,000.00
Amount requested on this invoice	<u>\$ 18,000.00</u>

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The method in which we deducted your incorrect charges to Contract will preclude any further action on your part. We have used your letter of 2 December 1958 as authority for the action taken.

Yours very truly,

Distribution:

0 & 1 - Addressee

3 -

4 -

5 -

6 -

7 - Finance Reading File

8 - Chrono

Doug

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CLASSIFIED TO: S. C.
NEXT REVIEW DATE: 2012
AUTH: HR 70-2
DATE: 190182 REVIEWER: 010956

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Ap